PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

ANNUAL REPORT

2024

20 Years of Community Connection: "Celebrating Resilience, Growth, and Social Impact"

VICTORIA State Government

City of STONNINGTON

Neighbourhood Houses
The Heart of Our Community

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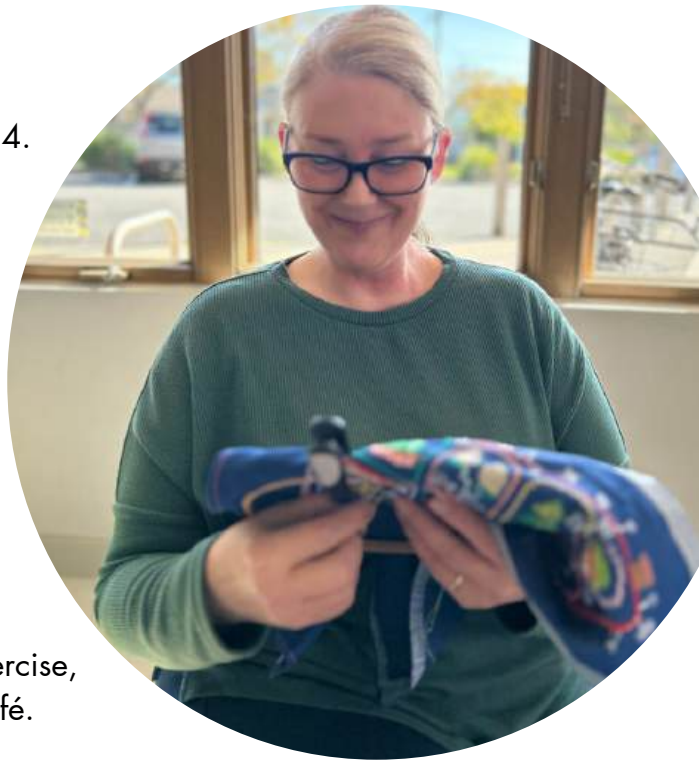
PRESIDENT'S REPORT

As the world around us seems to move faster and faster, I often wonder what is it that now makes a community? This year has shown that our wonderful Phoenix Park Neighbourhood House is community.



Our existing members have continued to not only support our programs but have also welcomed the many new members who have discovered our centre in 2023 / 2024.

Our amazing Administration team, led by the always energetic Maddie Race, and backed up by the dynamic duo of Carmel and Joanne, continue to provide our community with a welcoming smile, useful information, thoughtful support, caring friendliness and very often, a laugh.

Our incredible tutors provide our community with an enriching array of classes – quite literally from A (Art discovery) to Z (Zumba). In between these, other offerings include yoga, social bike riding, chairbased exercise, tai chi, mahjong, craft and the always popular Chatty Café.

There are classes to suit all ages, varied interests, and all abilities. We are proud that our programs foster community connections, provide opportunities, and strengthen relationships. This is also reflected by the many special events run by Maddie and the team, the highlight of which was the fabulous inaugural Community Christmas dinner at which over 120 members attended for a delicious sit-down meal and celebration.

Our dedicated committee, Aileen Tesoriero, Arvind Ramchunder, Bob Glaister, Eileen Hodgson, Janine Halls, Jenny Blain and Lesley Gray focus on the strategic management of PPNH and how we can help our staff support and build our community. I want to especially send the committee's appreciation to Janine Halls who has decided to step down from a long term, active committee role.

Our fabulous volunteers are an important part of our community and play a vital role in assisting our staff in the running of day-to-day activities within the centre. Please accept my grateful thanks on behalf of the committee for all you do.

As the sliding doors open, and I step into Phoenix Park Neighbourhood House I always feel like I am entering into a special part of the world. It might be a smile, a wave, a loaf of bread. It can be to grab a book, a cup of coffee, or attend a class. It could be to paint or draw, to sing or to dance. Whatever it is you are coming to PPNH for, one thing everyone finds, is community.

Honor Pangrazio

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

TREASURER'S REPORT

The financial reports covering the year from July 2023 – June 2024 have been audited and, together with the Auditor's report to the members, are included in the annual report.

Phoenix Park Neighbourhood House ended the financial year with an operating surplus of $2,405. I acknowledge and thank the team, for operating with one less staff member from the previous year, utilising support from volunteers to help with supporting operational demands, and offset rising operational costs.

Phoenix Park Neighbourhood House is appreciative of the recurrent funding from the Victorian Government (Department of Family Fairness and Housing) and the quarterly operating funds from the City of Stonnington.

In addition to this recurrent funding, the Neighbourhood House was fortunate to be successful applicants for the Children's Week Event, from the Department of Education and Training and Department of Social Services 2023-24 Volunteer Grant to support our Volunteer Japanese Playgroup.

Also, I wish to advise that the provisions for long service and annual leave have been reviewed and adjusted as advised by the auditor, Ryk Eksteen from Collins & Co Audit Pty Ltd in view of previous entitlements.

We thank our Manager and staff for their good work in procuring the funding and additional grants for the successful programs that they have organised and staffed.

Our recently approved Auditors, Collins & Co Audit Pty Ltd, continue to provide good service & support whilst conducting the Audit. We wish to nominate and continue to seek services from Collins & Co Audit Pty Ltd to conduct the 2025 audit.

Bob Glaister
Treasurer
October 2024

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

TREASURER'S DECLARATION

Phoenix Park Neighbourhood House Inc

Treasurer's Declaration

For the year ended 30 June 2024.

As Treasurer of the Phoenix Park Neighbourhood House, I declare that the House is not a reporting entity, and the financial statements prepared are for the use of members only.

The financial statements, consisting of a full income and expenditure report, statement of financial position, and cashflows as prepared and documented in the financial report present fairly the financial position as of 30 June 2024 and its performance for the year ended on that date.

The Treasurer's opinion is that there are reasonable grounds to believe that the House will be able to pay its debts as and when they become due.

Bob Glaister
Treasurer
October 2024

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

PHOENIX PARK NEIGHBOURHOOD HOUSE INC

ABN 72 363 815 957

SPECIAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957

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PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
COMMITTEE'S REPORT

Your committee members present the special purpose financial report on the entity for the financial year ended 30 June 2024.

Committee of Governance Members

The names of committee of governance members throughout the year and at the date of this report are:

Honor Pangrazio	President
Bob Glaister	Treasurer
Jenny Blain	Assistant Treasurer
Lesley Gray	Secretary
Aileen Tesoriero	General Committee Member
Arvind Ram	General Committee Member
Eileen Hodgson	General Committee Member

Principle Activities

The principle activities of the entity during the financial year were:

Our vision is to be a hub of community involvement and learning, a welcoming, friendly and inclusive centre of activity that reflects and celebrates social and cultural diversity.

Our mission is to provide a welcoming and safe place that actively fosters inclusive participation and partnership in living and learning. We do this by offering accessible and affordable courses, programs and services designed to enrich the lives of all in our community, regardless of age, ability or background. We encourage a sense of belonging in the community.

Significant Changes

No significant changes in the nature of the entity's activity occurred during the financial year.

Operating Results

The surplus for the year attributable to the entity amounted to $2,405 (2023: $33,464 - surplus).

After Balance Date Events

No matter has evolved since 30 June 2024 that has significantly affected, or may significantly affect:
(a) the entity's operations in future financial years, or
(b) the results of those operations in future financial years, or
(c) the entity's state of affairs in future financial years.

Signed in accordance with a resolution of the Members of the Committee.

President Honor Pangrazio

Treasurer Bob Glaister

Dated this 4TH **day of** SEPTEMBER 2024

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2024

	2024 $	2023 $
INCOME		
Grant Funding Income		
Department of Family, Fairness and Housing	96,889	93,718
City of Stonnington Operational Grant	61,409	60,205
Federal Government Grant	-	2,400
Bendigo Bank Grant	-	5,000
Other Grants	4,000	1,000
	162,298	**162,322**
Operating Income		
Facilities Hire Income	23,253	23,775
Administration Handling Fees	6,091	3,491
Class Fees	130,682	106,846
Scope Art Class	4,007	3,486
Neighbourhood Houses Victoria PBS & Car Restraints	1,150	1,930
	165,183	**139,528**
Other Income		
Interest Received	10,705	1,291
Community Singing	810	-
Community Projects	1,713	399
Donations and Fundraising Income	1,686	823
Foodbank	1,324	695
	16,238	**3,208**
TOTAL INCOME	**343,719**	**305,058**
EXPENDITURE		
Administrative & Other Expenses		
Audit and Bookkeeping Fees	500	460
Bank Fees and Charges	1,687	1,353
Donations	1,686	713
Insurance	686	620
Membership Fees & Subscriptions	2,091	2,015
Photocopier and Printing	2,122	2,103
	8,772	7,264

The Income and Expenditure Statement is to be read in conjunction with the audit report and the notes to the financial statements.

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PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2024

	2024 $	2023 $
Employee Related Expenses		
Salaries & Wages	212,487	210,127
Superannuation	26,770	21,817
Contractor Fees	55,889	48,168
Annual leave and Long Service Leave Expenses	6,310	2,400
Staff Gifts and Amenities	727	595
Training and Development	127	1,687
Portable Long Service Benefits Scheme Levies	3,326	3,385
WorkCover	3,358	1,430
	308,994	289,610
Occupancy Costs		
Cleaning & Pest Control	-	-
Computer and IT Services	2,947	2,264
Office Supplies	565	263
Rent	12,020	14,967
Telephone & Internet	1,122	1,534
	16,654	19,028
Program & Related Expenses		
Advertising and Promotion	284	179
Class Expenses	939	2,016
Program and Activity Expenses	3,554	1,970
Grant Costs	2,117	1,973
	6,894	6,137
TOTAL EXPENDITURE	341,314	322,038
NET SURPLUS/(DEFICIT) FOR THE YEAR	2,405	(16,980)

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2024

	2024 $	2023 $
NET SURPLUS/(DEFICIT) FOR THE YEAR	2,405	(16,980)
Total Comprehensive Income for the Year	-	-
NET SURPLUS/(DEFICIT) ATTRIBUTABLE TO THE ASSOCIATION	2,405	(16,980)

The Income and Expenditure Statement is to be read in conjunction with the audit report and the notes to the financial statements.

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2024

	2024 $	2023 $
CURRENT ASSETS		
Cash on Hand	250	250
Cash at Bank	52,046	82,355
Cash in Term Deposits & Investments	269,365	214,233
Account and Other Receivables	6,047	763
TOTAL CURRENT ASSETS	**327,708**	**297,601**
NON-CURRENT ASSETS		
Plant & Equipment and Others	28,503	28,503
Less Accumulated Depreciation	(28,503)	(28,503)
	-	-
Right of Use Asset - Leased Premises	-	30,920
TOTAL NON-CURRENT ASSETS	**-**	**30,920**
TOTAL ASSETS	**327,708**	**328,521**
CURRENT LIABILITIES		
Accounts Payable	2,320	-
Accrued Expenses	8,587	-
ATO GST Payable	6,354	4,863
ATO PAYGW Payable	8,428	7,500
Superannuation Payable	988	-
Income Received in Advance	7,078	-
Provision for Annual Leave	9,526	8,500
TOTAL CURRENT LIABILITIES	**43,281**	**20,863**
NON-CURRENT LIABILITIES		
Provision for Long Service Leave	25,884	20,600
Lease Liability - Leased Premises	-	30,920
TOTAL NON-CURRENT LIABILITIES	**25,884**	**51,520**
TOTAL LIABILITIES	**69,165**	**72,383**
NET ASSETS	**258,543**	**256,138**
EQUITY		
Accumulated Funds	258,543	256,138
	258,543	**256,138**

The Statement of Financial Position is to be read in conjunction with the audit report and the notes to the financial statements.

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2024

	Accumulated Funds $	Total $
Balance as at 1 July 2022	**273,118**	**273,118**
Surplus/ (Deficit) attributable to the Association	(16,980)	(16,980)
Balance as at 30 June 2023	**256,138**	**256,138**
Surplus/ (Deficit) attributable to the Association	2,405	2,405
Balance as at 30 June 2024	**258,543**	**258,543**

The Statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2024

	Note	2024 $
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers		334,808
Payments to suppliers and employees		(320,690)
Interest received		10,705
Net cash generated from/(used in) operating activities	(i)	**24,822**
CASH FLOWS FROM INVESTING ACTIVITIES		
Payments for property, plant and equipment		-
Proceeds on disposal of property, plant and equipment		-
Net cash (used in)/provided by investing activities		-
Net increase/(decrease) in cash held		24,822
Cash and cash equivalents at beginning of financial year		296,839
Cash and cash equivalents at end of financial year	(ii)	**321,661**

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
NOTES TO THE STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2024

	2024 $
Note (i). Net cash generated from/(used in) operating activities	
Net surplus for the year	2,405
(Increase)/decrease in accounts and other receivables	(5,265)
Increase/(decrease) in trade and other payables	14,314
Increase/(decrease) in income received in advance	7,078
Increase/(decrease) in provisions	6,310
	24,822
Note (ii). Cash and cash equivalents at end of financial year	
Cash on Hand	250
Cash at Bank	52,046
Cash in Term Deposits & Investments	269,365
	321,661

The Statement of Cash Flows is to be read in conjunction with the audit report and the notes to the financial statements.

Note 1. Statement of Significant Accounting Policies

This financial report includes the financial statements and notes of Phoenix Park Neighbourhood House Inc, an incorporated association, which is incorporated in Victoria under the Associations Incorporation Reform Act 2012.

Basis of preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not for Profits Commission Act* 2012 and the *Associations Incorporation Reform Act* 2012. The committee has determined that the association is not a reporting entity and also a not-for-profit association.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of the material accounting policies adopted by the company in the preparation of the special purpose financial report. The accounting policies have been consistently applied, unless otherwise stated.

Accounting Policies

a. Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and Equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Committee commencing from the time the asset is held ready for use.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

b. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Note 1. Statement of Significant Accounting Policies *(continued)*

c. Revenue

Revenue comprises income from services provided, government grants and fundraising activities.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue is recognised when the amount of income can be measured reliably, collection is probable, the costs incurred or to be incurred can be measured reliably, and when the criteria for each of the Association's different activities have been met. Details of the activity- specific recognition criteria are described below:

Grant Income

Grants are recognised at fair value where there is reasonable assurance that the grant will be received and all grant conditions will be met. Grants relating to expense items are recognised as income over the periods necessary to match the grant to the costs they are compensating.

Grants received for specific programs are recognised as income only to the extent of work completed on those projects when the terms of the grants stipulate that any unexpended funds are to be returned to the sponsor if the program is not completed. In those circumstances the funds attributable to work still to be completed are carried forward as grants income deferred.

Program Income

Fees charged for services provided to participants of the various programs are recognised when the service is provided.

Room Rental

Fees are charged to clients on provision of the use of Association's facilities and are recognised when the service is provided.

Interest Income

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

d. Income Tax

By virtue of its aims as set out in the constitution, the Association qualifies as an organisation specifically exempt from income tax under Section 50-45 of the *Income Tax Assessment Act* 1997.

e. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

Note 1. Statement of Significant Accounting Policies *(continued)*

f. Employment Entitlements & Benefits

Short-term benefits

Short-term employee benefits are benefits, other than termination benefits, that are expected to be settled wholly within 12 months after the end of the period in which the employees render the related service. Examples of such benefits include wages and salaries.

Long-term benefits

The Association's liabilities for annual leave is included in other long term benefits as they are not expected to be settled wholly within 12 months after the end of the period in which the employees render the related service.

The Association presents employee benefit obligations as current liabilities in the statement of financial position if the Association does not have an unconditional right to defer settlement for at least 12 months after the reporting period, irrespective of when the actual settlement is expected to take place.

g. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

h. Deferred Income

The liability for deferred income is the unutilised amounts of grants received on the condition that specified services are delivered or conditions are fulfilled. The services are usually provided or the conditions usually fulfilled within 12 months of receipt of the grant. Where the amount received is in respect of services to be provided over a period that exceeds 12 months after the reporting date or the conditions will only be satisfied more than 12 months after the reporting date, the liability is discounted and presented as non-current.

i. Economic dependence

The Association is dependent upon the ongoing receipt of Government grants and use of facilities form the City of Stonnington to ensure the ongoing continuance of its programs.

At the date of this report, management has no reason to believe that this financial support will not continue.

Note 2. Related Party Transactions

The Committee Members act in an honorary capacity and are not paid for their services as Committee Members.

There were no transactions with related parties during the 2024 year.

PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee, the financial report as set out on pages 2 to 9, satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012 and:

1 a. comply with Australian Accounting Standards applicable to the association; and

b. give a true and fair view of the financial position of Phoenix Park Neighbourhood House Inc as at 30 June 2024 and its performance for the year ended on that date.

2 At the date of this statement, there are reasonable grounds to believe that Phoenix Park Neighbourhood House Inc will be able to pay its debts as and when they fall due.

This declaration is signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

President Honor Pangrazio

Treasurer Bob Glaister

Dated: 4/9/2024

Collins & Co Audit Pty Ltd

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PHOENIX PARK NEIGHBOURHOOD HOUSE INC.
A.B.N. 72 363 815 957
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

Opinion

I have audited the accompanying financial report of Phoenix Park Neighbourhood House Inc. (the Association), which comprises the balance sheet as at 30 June 2024, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the Board.

In my opinion, the financial report of the Association is in accordance with *the Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*, including:

i. giving a true and fair view of the Association's financial position as at 30 June 2024 and of its performance for the year ended; and

ii. complying with Australian Accounting Standards as per Note 1, *the Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Phoenix Park Neighbourhood House Inc. to meet the requirements of the *Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Liability limited by a scheme approved under Professional Standards Legislation
ABN 33 614 161 796

TOWARDS A VISION SHARED

Collins & Co Audit Pty Ltd

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Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.

- Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

Auditor: **Frederik Ryk Ludolf Eksteen** **ASIC Registration Number: 421448**

Address: **Collins & Co Audit Pty Ltd, 127 Paisley Street, FOOTSCRAY VIC 3011**

Signature:

Date: **5 September 2024**

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PHOENIX PARK NEIGHBOURHOOD HOUSE INC
ABN 72 363 815 957
CERTIFICATE BY MEMBERS OF THE COMMITTEE

I, **Honor Pangrazio** and I, **Bob Glaister** certify that:

(a) We are members of the committee of governance of Phoenix Park Neighbourhood House Inc.

(b) We attended the annual general meeting of the association held on 30 October 2024.

(c) We are authorised by the attached resolution of the committee to sign this certificate.

(d) This annual statement was submitted to the members of the association at its annual general meeting.

President _____
Honor Pangrazio

Treasurer _____
Bob Glaister

Dated this **day of**

MANAGER'S REPORT

"As we reflect on the past year, it is clear that the 2023/24 FY has been a year of significant achievements and growth for Phoenix Park Neighborhood House. Our first-ever community Christmas party was a resounding success, closing off the year with a celebration of the incredible talents within our community. Performances from our Tap Dancing and Zumba groups, the Phoenix Park Singers, and the soulful tones of Phoebe were just some of the highlights. The event was made truly special by the dedication of our volunteers, whose hard work in food preparation and decor transformed the celebration into a memorable occasion that will now become a major annual event. This Christmas event is truly special, as it offers the wider community a chance to celebrate with community friends and neighbours, and providing a festive gathering for those who may live alone or lack the opportunity to join in a Christmas celebration within their personal lives".

This financial year has seen remarkable growth in our program offerings, with over 200 additional sessions added to our program guide. In the art room, Natalie our talented and loved art tutor has continued to inspire and uncover the artistic talents within our community. Our talented pool of certified exercise trainers has been instrumental in supporting the well-being of our members, refining programs to adapt to their ever-changing needs, and ensuring that our community remains strong, healthy, and connected.

Christmas Party behind the scenes, where we all roll up our sleeves!

Social connections have thrived through programs like Chatty Cafe, where neighbours and friends gather for lively conversations. The Stitching Connections group has become a close-knit community, celebrating birthdays, sharing talents, and building lasting friendships that continue beyond their weekly meetings, often through WhatsApp.

Our new bike riding group has been a tremendous success, covering over 250 km of Stonnington's scenic pathways and beyond in just six months. The group has not only enjoyed the physical activity but also discovered many great local cafes along the way, adding an element of fun and exploration to their rides.

In the Finacial Year, we expanded our offerings to include cultural and language programs. Kiyoko's Japanese language introduction sessions, were a big hit. We also welcomed Mary, who brought her ESL expertise to offer English Conversation classes, enriching our program even further. Mary has helped participants build confidence in speaking English while also navigating Australian slang and everyday conversations. During Harmony Week, we celebrated and shared stories from the diverse cultures that make our community so vibrant.

During the financial year we were a successful applicant for two grants;

- Department of Education and Training, Children's Week 2023 Grant. Enabled us to bring the popular Children's Festival to the community.
- Volunteer Grant 2023, supporting our Japanese Playgroup program, offering an opportunity for a year of free playgroup and fabulous cultural Japanese Playgroup Festival for all families to enjoy.

Our partnerships have continued to grow and strengthen this year. Other key events from collaborations and community partnerships include;

- **Jean Hailes Women's Health Week** in September 2023, collaborating with Her Heart to offer an insightful session on the top seven tips for staying heart-healthy, facilitated by Professor Linda Worrell-Carter.
- **Lego Masterclass with "Lego Masters"** winners Kaitlyn and Miller inspiring young community of Lego enthusiasts.
- **Phoenix Park Library and Early Years at Phoenix Park** also brought joy to the children with Easter-themed story time and craft sessions, and we connected as a community to bring the **NGV Kids on Tour** program to our local area.
- Record breaking **Australia's Biggest Morning Tea**, raising over $1,800 for the Cancer Council. With an amazing prize pool with an RRP of over $1000 from local businesses.
- **JoCare** offering weekly drop-in digital sessions for our over-55 community, in addition to a successful Digital Masterclass during **Neighbourhood House Week**, aligning with this year's theme, **'Stronger Together.'**
- Our community funder and partner, **Community Bank Malvern East Bendigo Bank**, has been instrumental in supporting our growth, particularly in our garden program, for which we are incredibly grateful.

Our collaboration with the City of Stonnington remains strong as we continue to work together to bring valuable resources to the community. Highlights include our involvement in the 16 Days of Activism, Consultation Pop-Ups, and participation in the Stonnington Engage program through the Creative Crafters.

The support from the venues team has been vital in maintaining and upgrading our building, including the installation of a purpose-built community pantry. **This pantry has distributed over 750 kg of food** throughout the year, addressing the increasing demand for food parcels as more community members feel the impact of rising living costs. Each week, the number of requests grows, and we strive to meet the demand. This effort is made possible through the dedication of our volunteers and pantry partners, The South Levain, Bright Sparqe and Food Filled.

The success of this year would not have been possible without the dedication and hard work of our team. Carmel and Joanne, you are legends—thank you for your tireless efforts. To the committee, Honor, your first year as President has been marked by your dedication and passion for the community. Bob, Jenny, Aileen, Eileen—your years of service and experience are invaluable, and we are fortunate to have your ongoing commitment. Lesley and Arvind, thank you for bringing a fresh perspective to the community, and for your excellence in AI, minute-taking, and support.

Our neighborhood house is only as great as the people within it, and I am incredibly grateful to our talented pool of volunteers and tutors: Kate, Greg, Adam, Annie, Natalie, Heidi, Lorraine, Ken, Jenny, Graham, Robyn, Maree, Linda, Rhian, Irene, Belinda, Mary, Ritvika, and Florencia. To our community programs that call PPNH home—Mandarin Stars and Gumnut Music—thank you for enriching our program and choosing PPNH as your home.

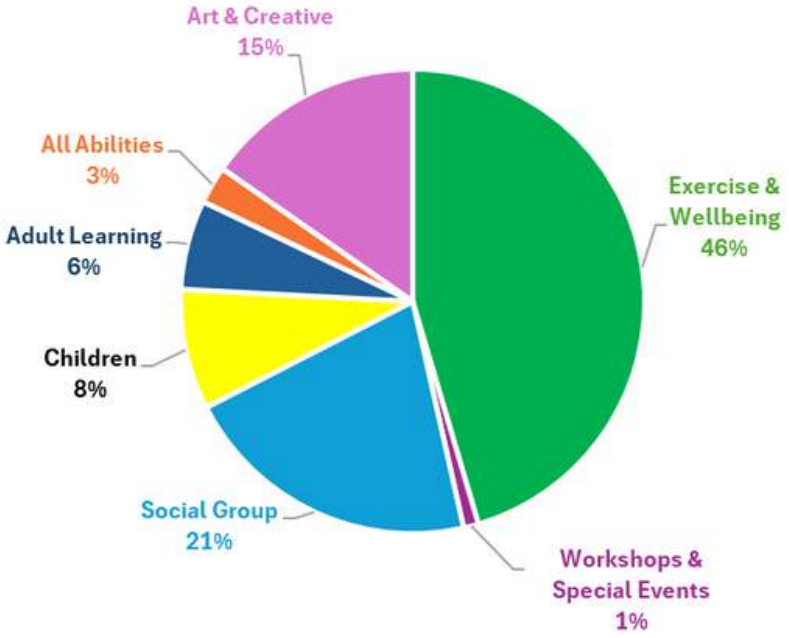
As we move forward, we will continue to build on this year's successes, remaining true to our mission of fostering a connected and thriving community.

Maddie Race...

KEY MILESTONES

In this annual report, we proudly share our achievements and impact and share our activity category breakdown and participation/program data.

908
Unique Participants



ATTENDANCES

12,665

Actual attendance data excludes large events, and activities, such as safe seats and chatty cafe data. Estimated additional 500+ attendances

SESSIONS

1,444

Based on 44 weeks operation

COMMUNITY PANTRY

750 kg

Food rescued & circulated

Estimated, many deliveries not weighed

VOLUNTEER CONTRIBUTION

1,400 hours

Based on avg 35hr per week

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

2024 ANNUAL SURVEY IMPACT REPORT

Phoenix Park Neighbourhood House Inc.

Real **Impact**. Real **Value**

INCOME $303,767

VALUE $816,603

This figure includes the value of:

Improved quality of life through social connection: **$538,835**

Volunteer contributions: **$50,279**

Emergency relief provided: **$23,787**

Services provided: **$203,702**

This community value equates to:

$2.69 for every **$1** of income

$8.57 for every **$1** of Neighbourhood House Coordination Program funding

Over **$361.97** for every hour the neighbourhood house is in use

Emergency relief value includes:

Food and groceries: **$23,787**

Services value includes:

- Computer/Internet usage: **$240**
- Facilities use or hire: **$83,616**
- Fee for service activities: **$106,846**
- Power Saving Bonus: **$13,000**

Employment value

3.5 FTE jobs

including 2.5 direct and 1.0 indirect Full Time Equivalent positions

Neighbourhood Houses Victoria™

These values are produced by Neighbourhood Houses Victoria based on data provided by Phoenix Park Neighbourhood House Inc. in the 2023 Neighbourhood Houses Survey. Only a limited range of activities where a determinable valuation method exists are included.

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

PROGRAM HIGHLIGHTS

Our impact is amplified, thanks to our funding supporters for special projects.

We are grateful for the support received through grants and sponsorships, notably Community Bank, Bendigo Bank Malvern East, who continue to offer great support to our community. In 2023 we commenced our Garden project, that enabled our friends at Inclusion Melbourne to participate in the first season of planting in our raised garden beds. We look forward to continuing to strengthen and grow this program significantly in 2025, as we move into the next phase.

Community Bank
Malvern East
Bendigo Bank

"Eat, Grow, Share is an initiative and project supported by Community Bank, Malvern East Bendigo Bank. This project will help build an edible garden program to PPNH, and help support our sustainability goals"

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NEIGHBOURHOOD HOUSE
MALVERN EAST

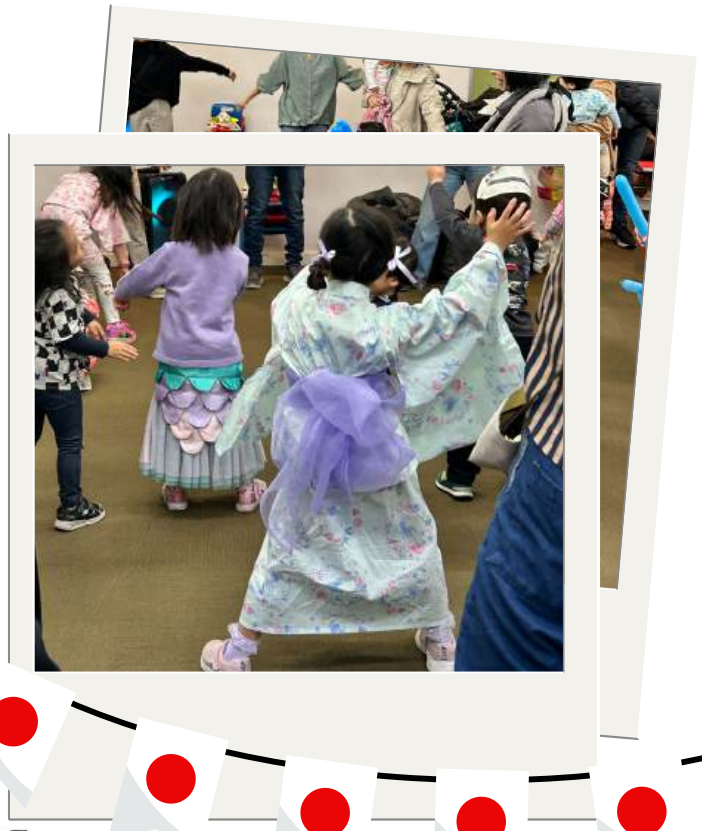
COMMUNITY FEATURE

Japanese Playgroup, recipients of the 2023 Volunteer Grant. The grant supported the volunteer-based playgroup to welcome new families, free playgroup for 2023/24 FY and a fabulous Japanese Playgroup Festival for the community to participate an enjoy.

Japanese Playgroup – 18 Years of Fostering Connection and Culture

Over its 18-year history, the Japanese Playgroup has welcomed approximately 2,520 enrolments, equating to around 960 families based on Australian Bureau of Statistics household data. This long-term commitment underscores the playgroup's enduring impact on the community and its role in strengthening cultural ties across generations.

During the 2023-24 period, the Japanese Playgroup played a vital role in fostering cultural development and connection to Japan through its volunteer-led educational activities. The dedicated volunteers introduced children to the Japanese language and culture through songs, crafts, book readings, and cooking, creating an immersive environment. By experiencing traditional customs and events from an early age, children, along with their parents, were able to practice the language together. This not only helped integrate Japanese into their everyday lives in Australia but also sparked a lasting interest in future study and deeper connection to Japan.



COMMUNITY FEATURE

Cancer Council
Australia's Biggest
Morning Tea

Our community charity of choice is Cancer Council. For over 18 years, we have been raising funds for the Cancer Council through community events such as the Biggest Morning Tea and Girls Night In. In 2023/24 our Biggest Morning Tea exceeded our fundraising target and raised in incredible $1818.00.

Our Australia's Biggest Morning Tea was a truly inspiring community event, bringing together over 55 members to connect, share stories, and enjoy a delightful high tea. We were honored to have special guests such as Dr. Michelle Ananda-Rajah MP, Federal Member for Higgins and Stonnington Mayor Cr Joe Gianfriddo join us for the occasion. The morning was made even more memorable by the beautiful performance from Ritvika, our All-Abilities Community Singing Teacher, whose voice captivated everyone.

A heartfelt thank you goes out to our dedicated volunteers, who worked tirelessly to gather an incredible array of donations for the silent auction. Special thanks to Joanne Yeates and the army of friends who helped with pack-down, ensuring everything ran smoothly.

This event was a testament to the strength of our community connections and the power of collaboration with local businesses. Together, we demonstrated what's possible when we come together for a worthy cause.

We acknowledge and thank our event partners and local businesses who supported our cause and mission, together we can achieve great things.

CHADSTONE THE FASHION CAPITAL

coles

White & Co.

sochi

NEIGHBOURHOOD HOUSE WEEK

During Neighbourhood House Week in May 2024, we hosted a successful Digital High Tea Masterclass with the theme "Stronger Together".

This special event, in partnership with JoCare, was designed to empower seniors aged 55 and over with essential digital skills, while enjoying a delightful high tea. JoCare, who offers weekly digital help sessions every Wednesday at Phoenix Park Neighbourhood House, played a crucial role in providing expert guidance.

The masterclass focused on boosting digital literacy, enhancing confidence, and fostering a greater awareness of common online scams. By addressing vulnerabilities and teaching our seniors how to navigate the digital world safely, we are helping to create a stronger, more informed community. This event truly demonstrated the power of partnerships in building safer, more connected communities.

JoCare
Caring for neighbours

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NEIGHBOURHOOD HOUSE
MALVERN EAST

OUR COMMUNITY

Collaboration has been a cornerstone of our success this past financial year. Every partnership has strengthened community ties and contributed to significant social impact. From the growth of our programs to the installation of our community pantry, we've seen firsthand how these relationships enrich our offerings and support those in need. With gratitude, we take a moment to thank and acknowledge:

Key Funders

- Stonnington Council, generous operational and premises support.
- Department of Family, Fairness and Housing, generous Neighbourhood House Coordination Funding.
- Community Bank, Bendigo Bank Malvern East - Annual Sponsorship Grant.
- Department Education and Training - Children's Week Grant.
- Department of Social Services - 2023/24 Volunteer Grant.

Collaborations and Networks

- NH Vic, our peak body. Big shout out to the entire NH Vic team for their support, advocacy and leadership.
- Community House Network Southern Region.
- Gateway Cluster - to all the Neighbouring Houses and Centre Managers, thank you for the support, inspiration and shared vision.
- Inclusion Melbourne, Program participation.
- Scope Disability Services, Program participation.
- NGV - 2024 Kids on Tour program.
- FoodFilled - Community Pantry Donations.
- Bright Sparqe - Community Pantry Donations.
- The South Levain - Community Pantry Donations.
- Australia's Biggest Morning Tea, our Charity of Choice.
- O'Brien Oakleigh Real Estate - Community Real Estate Boards
- JoCare - Weekly Digital Session

Sponsorships and Donations

- Dr Michelle Ananda-Rajah
- Michael O'Brien
- Bunnings Chadstone
- Coles Chadstone
- Chemist Warehouse Chadstone
- Garden Lovers on Wattletree
- L'Occitane Chadstone
- Woolworths Chadstone.
- White & Co
- Chadstone Shopping Centre
- Sochi Hair
- Satsuki Japanese Cafe
- Lazy Cat Jewelry

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NEIGHBOURHOOD HOUSE
MALVERN EAST

ACKNOWLEDGEMENTS

We thank our operations team, who work hard behind the scenes to make PPNH a successful and valuable community entity. To everyone involved, we thank all for their valuable contribution to 2023/24 FY. Over the year we have welcomed new members on board, and at this AGM we bid a sad farewell long-term serving members.

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NEIGHBOURHOOD HOUSE
MALVERN EAST

2023 - 2024
Committee of Management

President ***Honor Pangrazio***	Treasurer ***Bob Glaister***	Vice Treasurer ***Jenny Blain***	Secretary ***Lesley Gray***
General committee ***Arvind Ram***	General committee ***Aileen Tesoriero***	General committee ***Eileen Hodgson***	

"At PPNH, we take pride in being a vibrant, friendly, and inclusive community hub. Our dedicated staff, skilled tutors, and enthusiastic volunteers work together to create a welcoming space where diverse voices are heard, connections are made, and everyone can learn, grow, and thrive. We are committed to fostering community spirit and togetherness."

"We thank you for your continued efforts in our joint mission, your contribution is immeasurable, and greatly appreciated."

Maddie Race - Manager PPNH

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST

ACKNOWLEDGEMENTS

2023 - 2024

Neighbourhood House Team

Tutors

Adam Van Langenberg	Greg Durham	Maree Barnett
Annie Collins	Irene Socic	Mary Hugh
Belinda Glass	Karina Reynolds	Natalie Fernandes
Belinda Lopez	Kate Byrne	Phoebe Clark
Dianne Riley	Kiyoko Yoshizawa	Rhian Eyre
Florencia Rodriguez	Laila Tabassum	Ritvika Sunku Radeshkumar
Graham Timbs	Linda Nogara	Robyn Simmons

Volunteers

Alena Lee	John Blain	Maria Valenzuela
Alison Denys	Kanomi Kawagoe	Megumi Ishikawa
Carole Marshall	Ken Rowe	Misako Hirasawa
Edith Jackson	Kimika Ito	Monica
Emilia Borgia	Lana Black	Nicola Taylor
Heidi Meyerson	Lee Jackson	Nino Pangrazio
Helen Morphet	Linda McEwan	Phil Houlihan
Helen Stratman	Lorraine Baxter	Sal Tesoriero
Janne Morrison	Maiko Sato	Therese Molnar
Jenny Erlanger	Maree Taylor	Trish Brownrigg

Placement Students: Masters in Social Work, Melbourne University:
Laurencia, Juju, Chelsea & Jasmin

NOTES

Thank you for supporting and attending our Annual General Meeting. This page has been left intentionally blank for any personal notes that you may wish to take, compliments you wish to give or questions that you may wish to ask.

.....Wishing you a lovely evening!

PHOENIX PARK
NEIGHBOURHOOD HOUSE
MALVERN EAST